

## Sarah Lawrence College Undergraduate Copyright and Distribution Agreement Form

Student Name: \_\_\_\_\_

Title of Work: **Catalog of Potential COVID-19 Literature**

Faculty Member (to whom was this work submitted for credit): **David Hollander**

Course (for which course was this work submitted): **Building a Better Matrix: A Fiction Writing Workshop**

Semester (fall/spring and year): **Spring 2020**

DigitalCommons@SarahLawrence asks that you, as the creator and contributor of your work, grant the College permission to share your work in an open-access digital environment, which is intended for educational purposes. You and any co-creators retain all intellectual property rights to your work. You are giving the College permission to make your work available to all users and to migrate it to accessible formats as necessary. The College will not make any changes to your work. Requests for use of your work for purposes other than education will be referred back to you as copyright holder.

### Submission:

Please be sure that the work is ready for public distribution. Once the work has been approved by the faculty member to whom it was submitted, it will be made publicly available. Once the work is publicly available, creators will no longer be able to make changes or revisions to the thesis.

### Permission:

By giving your express permission you are agreeing to the following Thesis Copyright and Distribution Agreement.

I certify that the submitted work is my original work and that I have the right to grant the permissions contained within this agreement. I also certify that, to the best of my knowledge, my work does not infringe upon anyone else's copyright, patent rights, trade secrets, or trademarks, nor does it constitute defamation, invasion of privacy, or other rights of any person or entity. Material such as video, images, music, or data sets owned by third parties and included in my work is acknowledged and appropriately cited. When legally required, signed statements have been attached from the owners of any such material, allowing distribution as specified in this form. If my project includes interviews, I have included signed permissions from the interviewees to make their interviews public. Furthermore, if my project includes research involving human subjects, I certify that I have been approved for such research by the relevant Institutional Advisory Board.

I, as the creator of the work, retain all ownership rights to the copyright of my work. I also retain the right to use all or part of my work in future works (such as articles, books, websites, etc.).

By submitting my work, I grant Sarah Lawrence College the non-exclusive right to digitally archive, and if appropriate, make this work accessible, via DigitalCommons@SarahLawrence, or any future online institutional repository, to the Sarah Lawrence College community and/or, if I so choose, make it available outside of the College, retrievable through the Internet. I also agree that Sarah Lawrence College may, without changing the content, convert my digital copy to any medium or format necessary for the purpose of long-term preservation. Responsibility for any copyright infringement of my work, downloaded from DigitalCommons@SarahLawrence, will fall solely upon the infringing user. I also understand that I may request, in writing, that my work be suppressed from DigitalCommons@SarahLawrence. Upon receipt of such a written notice, Sarah Lawrence College will cease and desist from making my work available.

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Students making submissions to DigitalCommons@SarahLawrence agree to waive any privacy rights granted by FERPA or any other law, policy or regulation, for the purpose of making their work available on DigitalCommons@SarahLawrence.

Please read the following distribution options, check the appropriate box, and then confirm that you have reviewed them by filling in your name, email, and date and having your faculty member do the same.

1. **Access restricted to SLC only (RECOMMENDED)** Allow access only on the Sarah Lawrence College campus and to current Sarah Lawrence College community members via DigitalCommons@SarahLawrence.

2. **Open Access.** Your work will be discoverable via Google and other search engines. Open Access serves the scholarly and creative communities by sharing your scholarship and creative work with others around the world; exemplifying the nature of your work done at Sarah Lawrence College.

**STUDENT SIGNATURE**

I have read and fully agree to the Sarah Lawrence College Undergraduate Copyright and Distribution Agreement Form regarding my submitted work. I agree to the distribution option I selected, subject to my faculty member's approval. I understand that if my faculty member and I disagree, the Sarah Lawrence College Library will adopt whichever of our choices is the more restrictive.

Signature: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date: \_\_\_\_\_

**AUTHOR CONTACT INFORMATION** (to be used even after you graduate)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**FACULTY MEMBER'S SIGNATURE**

I am aware of the distribution option my student has made. Please check one:

- I approve this choice
- Another option is more appropriate. Please choose :  1  2

I understand that if my student and I disagree about the best choice of distribution option Sarah Lawrence College Library will adopt whichever of our choices is the more restrictive.

Signature: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date: \_\_\_\_\_